



## **THE NORWICH BOOKSTORE**

291 Main Street  
Post Office Box 307  
Norwich, Vermont 05055  
(802) 649-1114  
[www.norwichbookstore.com](http://www.norwichbookstore.com)

# Norwich Bookstore Consignment Policy

Please fill out the **New Title Information Form** so we have all the necessary information. Once we have agreed to stock the book:

### **The Author will:**

- Deliver only titles and quantity agreed to by Norwich Bookstore.
- Receive 60% of the retail price on the book after it sells.
- Keep retail prices consistent at other local venues.
- Provide a jpg file of cover image if the book is not stocked at Ingram.
- Link to our website (<http://www.norwichbookstore.com>) or Indiebound (<http://www.indiebound.org/spread-word>) in addition to other purchasing options posted on the internet.
- Pick up unsold books by March 1st of the year following delivery unless this arrangement is renewed.

### **The Bookstore will:**

- Receive and display books as soon as possible after delivery.
- Post book availability on our website so distant friends and family can purchase.
- Pay 60% of the cover price for the book after it sells, reconciling consignment accounts each quarter (Apr, Jul, Oct, Jan). Payments are held until they total \$20 or until the January payment cycle, whichever comes first.
- Have the discretion to donate any books not picked up 60 days after the close of the year.